

NARROW GAUGE RAILWAY SOCIETY

VISITS POLICY



For the Purpose of this policy Member shall include full member, emember, associate, visits member, day member and any other class of member created by the Directors in accordance with article 25 of the Articles of Association.

Any information in official documentation relating to individual visits which contradicts this Policy shall be considered to supersede this Policy for that specific visit only.

Visits to Private Railways and other sites

For the purpose of visits organised by the Narrow Gauge Railway Society to privately owned railways and other sites of interest attendees shall meet the following criteria:

- Shall be a paid up Member; or
- Shall be the Invitee of a Director, formal invitation shall be in writing from the Visits Officer, who shall exercise his discretion with respect to ensuring benefit to the Society (tangible or otherwise), and the Invitee's details (Name, Address and email) shall be recorded as a Day Member. A record of Day Members shall be retained by the Secretary; and
- Shall be 16 or more years old; or
- Shall be accompanied by a responsible adult Member who will supervise them at all times.

Persons not fulfilling these criteria will not be permitted to attend the visit.

Visits during the AGM Weekend

For the purpose of visits organised by the Narrow Gauge Railway Society persons seeking to attend the programmed AGM events shall meet the following criteria:

- Shall be a paid up Member; or
- Shall be the Invitee of a Director, formal invitation shall be in writing from the Secretary, who shall exercise his discretion with respect to ensuring benefit to the Society (tangible or otherwise), and the Invitees detail's (Name, Address and email) shall be recorded as a Day Member. A record of Day Members shall be retained by the Secretary; and
- Shall be 16 or more years old; or
- Shall be accompanied by a responsible adult Member who will supervise them at all times.

Persons not fulfilling these criteria will not be permitted to attend the visit(s).

NGRS Library

For the purpose of visits to the Narrow Gauge Railway Society Library, which shall include the photo and moving image collections, located at Apedale and other sites, visitors shall meet the following criteria:

- Shall be a paid up Member; or



- Shall be the Invitee of the Librarian or his assistants who shall exercise their discretion with respect to ensuring benefit to the Society (tangible or otherwise), and the Invitee's details (Name, Address and email) shall be recorded as a Day Member. A record of Day Members shall be retained by the Secretary; and
- Shall be 16 or more years old; or
- Shall be accompanied by a responsible adult Member who will supervise them at all times; and
- Shall comply with any instructions issued by the Librarian or any Archivist.

Persons not fulfilling these criteria will not be permitted to view the collections.

Visits to sites open to the General Public

Where the Society advertises tickets and invitations to locations or events which are also available to the general public, whether at a discount or not, the NGRS are acting as distributors for the Organisers and the visit shall be on the terms imposed by the organisers. The event Organisers may cancel or curtail the visit, refuse entry or eject Members from the venue in accordance with their terms.

General

If requested attendees at any of the events described above, excluding sites or areas open to the general public, shall be able to demonstrate paid up Membership or Day Membership. Additionally, in the case of persons under 16 years of age, their accompanying responsible adult Member shall be able to demonstrate that they are the Parent or Guardian of the young person or be able to produce a letter giving them consent to attend the visit in the company of the named young person.

Members behaving irresponsibly, in a manner likely to endanger themselves or the operations at the venue, in a manner likely to cause disruption or bring the Society into disrepute may be refused admission or asked to leave the venue. In the case of Members under 16 years of age, this shall apply to both them and their accompanying responsible Member.

Please note that our hosts may impose additional conditions to those stated above which may include age restrictions with which Members must comply. These shall generally be stated on the booking form

The NGRS reserve the right to cancel or curtail any visit at short notice. Many of the places that the NGRS visit are working sites and are not recommended for persons under 10 years of age. Acceptance on, passes to and tickets to visits are not transferable without the written authority of the Visits Officer/ Secretary.

Where a location is open to the general public, any non-Member accompanying a Member fulfilling the above criteria shall only be entitled to the access normally afforded to the general public.

Safety

As an interested Society we are frequently given privileged access to areas where the public are not permitted; these areas are generally industrial and often hazardous in nature. Members are requested to acknowledge and take cognisance of any safety information relating specifically to the visit, to display common sense in respect of their attire and safety, respect instructions given by railway or other supervisory staff, exercise caution and remain watchful of others in these operational and potentially hazardous environments. The NGRS reserve the right to refuse admission to all or part of the visit on the grounds of attire.